



उत्तर पूर्वीय पुलिस अकादमी / North Eastern Police Academy
भारत सरकार / Govt. of India
गृह मंत्रालय / Ministry of Home Affairs
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No. NEPA/Estt/Adv.-Proposal/2022/Vol-III/ 7525-26

Dated 23 / 08 / 2023

To,

1. The Director/Director General of IB, CBI, BSF, CISF, ITBP, BPR&D, NSG, SPG, NIA, NCB, NCRB, Assam Rifles, DCPW, SSB, NDRF and SVP NPA, LNJNI NICFS, FSLs, CRPF, Re-Settlement, Ministry of Defence
2. The Director General of Police of all States/UTs.
3. The Section Officer, PC Section, MHA, New Delhi – for uploading on MHA's website.
4. The Department of personnel & Training, Ministry of Personnel, PG and Pensions, Govt. of India, North Block, New Delhi, 110001 – for uploading on DOPT website.


Sub: Inviting nomination for filling the post of “Assistant Director (Information & Technology)”, General Central Service Group- “A” Gazetted, Non-Ministerial in Level-10 (Rs.56,100-1,77,500) of the Pay Matrix in North Eastern Police Academy, Umsaw by deputation.

Sir,

Nominations are invited for 01 post of “Assistant Director (Information & Technology)”, General Central Service Group- “A” Gazetted, Non-Ministerial in Level-10 (Rs.56,100-1,77,500) of the Pay Matrix in North Eastern Police Academy, Umsaw by deputation.

2. The eligibility criteria (educational qualifications, experience, etc.) are furnished in the enclosed **Annexure-I**. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
3. It is requested that the above post may kindly be circulated among all Departments / Institutions / Offices under your charge and also hosted on websites. The nominations of eligible officers along with, (a) their bio-data in the prescribed proforma (**Annexure-II**) duly attested, (b) Copies of Annual Confidential Reports for the last five years (2017-18, 2018-19, 2019-20, 2020-21 & 2021-22) duly attested by an officer not below the rank of Deputy Secretary, (c) details of major and minor penalties for the last 10 years and (d) Certificate(s) of Integrity, Vigilance and Cadre Clearance, may please be forwarded to this Academy **through proper channel** at the earliest and in any case not later than 60 days from the last day of the date of publication of the advertisement in the Employment News.
4. Application received incomplete in any respect or those not accompanied by the documents / information mentioned in para 3 above will **NOT** be considered. The cadre controlling authorities may kindly ascertain that the particulars sent by the officers are correct as per the service record. Officer may elect to draw either the pay in the scale of pay of deputation post or his Basic Pay in the parent cadre as per rule.

Encl: Annexure I & II


(Dr. S. Gogoi)
CMO (NFSG) / HOO

Copy to:

Computer Section, NEPA – for uploading on Academy's website.



Details of the post of “Assistant Director (Information & Technology)” in North Eastern Police Academy, Umsaw-793123

1. Name of the Post : Assistant Director (Information & Technology)
2. Classification of the post : General Central Service Group- “A” Gazetted, Non-Ministerial
3. Scale of Pay : Level 10 (Rs.56,100-1,77,500) in the pay matrix
4. DA, HRA & other allowances : As admissible under Central Govt. Rules amended from time to time.
5. Deputation - Duty Allowance : As admissible under Central Govt. Rules amended from time to time.
6. Method of Recruitment : By deputation (ISTC)
7. Eligibility Criteria

Deputation (Including short-term contract)

Officers of the Central Government or State Governments or Union territories or recognized research institutions or Universities or public sector undertakings or semi-government or statutory or autonomous organizations;

(A) (i) holding analogous posts on regular basis in the parent cadre or department ;
or

(ii) with two years’ service in the grade rendered after appointment thereto on regular basis in posts in level 8 in the pay matrix or equivalent in the parent cadre or department;
or

(ii) with three years’ service in the grade rendered after appointment thereto on regular basis in posts in level 7 in the pay matrix or equivalent in the parent cadre or department;

and

(B) Possessing the educational and other qualifications as follows:

Essential:

(i) Master’s Degree in Computer Application or Master of Science (Computer Science or Information Technology) from a recognized University or Institute;
or

(ii) Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology or Computer Science and Engineering or Information Technology from a recognized University or Institute; and

(iii) three years’ post qualification experience in Electronic Data Processing work including experience in actual Programming or Information System in a Government Office or Public Sector Undertaking or Autonomous Body or Statutory Body or in a recognized Institution.



8. Deputation period : The period of deputation (ISTC) including period of deputation (ISTC) in another Ex-Cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not to exceed three years.

The maximum age lit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of application.

9. Nature of Duty : The duties and responsibilities of the post is to take classes in various courses run by this Academy. Assist the Deputy Director in executing all the training programmes pertaining to basic training and other in-service training courses related to computer subjects conducted by the Academy like CIPA/CCTNS/Cyber Crime etc. and other administrative work assigned by the authority.

10. Selected candidate will have the option to draw their basic pay in the scale of pay of their parent department plus following Allowances admissible during the period of deputation: -

- (a) Trg. Allowances (inclusive Deputation Duty Allowances) @24% on revised pay matrix as per rule.
- (b) SDA @ 10% on revised basic pay matrix
- (c) Transport Allowance as per slab & other facilities like Rent free accommodation, Medical, Education, Welfare etc.



S. Gogoi
23/8/23

(Dr. S. Gogoi)
CMO (NFSG) / HOO

BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry in to service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualification/experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualification as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of circular and issue of Advertisement in the Employment News.	



