



North Eastern Police Academy / उत्तर पूर्वीय पुलिस अकादमी
Government of India / भारत सरकार
Ministry of Home Affairs / गृह मंत्रालय
Umsaw / उमसाव, Meghalaya / मेघालय , 793 123
TELE - FAX : 0364 2572028 Email : nepa-meg@nic.in
Website : www.nepa.gov.in

No. NEPA/Estt/Adv.-Proposal/2021/Vol-II/ 2784-94 Dated Umsaw, the 07/01, 2022.

To

1. The Director General,
BSF, Block 10, CGO Complex, Lodhi Road, New Delhi-110003.
2. The Director General,
CRPF, Block No. 1, C.G.O. Complex, Lodhi Road, New Delhi-110 003.
3. The Director General,
ITBP, Block No. 2, CGO Complex, Lodhi Road, New Delhi 110 003.
4. The Director General,
SSB, East Block – V, R K Puram, New Delhi 110 066.
5. The Director General,
HQ, Assam Rifles, Laitkor, Shillong, Meghalaya – 793002.
6. The Director General,
RPF, Ministry of Railways, Rail Bhawan, Raisina Road, New Delhi-110001.
7. The Chief Secretaries / Directors General of Police, Andhra Pradesh, Vijayawada/Arunachal Pradesh, Itanagar/Assam Guwahati/Bihar, Patna/Chhattisgarh, Raipur/Goa, Panaji/Gujarat, Gandhinagar/Haryana, Panchkula/Himachal Pradesh, Shimla/Jharkhand, Ranchi/Jammu and Kashmir, Srinagar/Karnataka, Bengaluru/Kerala Thiruvananthapuram/Madhya Pradesh Bhopal/Maharashtra, Mumbai/Manipur, Imphal/Meghalaya, Shillong/Mizoram Aizawl/Nagaland Kohima/Odisha, Cuttack/Punjab, Chandigarh/Rajasthan, Jaipur/Sikkim, Gangtok/Tamil Nadu, Chennai/Telangana, Hyderabad/Tripura, Agartala/Uttar Pradesh, Lucknow/Uttarakhand, Dehradun/West Bengal, Kolkata/
8. The Police Chiefs, Andaman and Nicobar Islands, Port Blair/Chandigarh, Chandigarh/Dadra and Nagar Haveli and Daman and Diu, Daman/Delhi, New Delhi/Ladakh, Leh/Lakshadweep Kavaratti/Puducherry, Pondicherry
9. The Director General of Re-Settlement, Ministry of Defence, West Block, R.K. Puram, New Delhi.
10. The Section Officer, PC Section, MHA, New Delhi - for uploading on MHA's website
11. The Computer Section, NEPA – for uploading on NEPA's website

Sub: Inviting nominations for filling up the vacant posts in North Eastern Police Academy, Govt of India, P O Umsaw, Ri-Bhoi District, Meghalaya by deputation basis.

Sir,

Nominations are invited for filling up the vacant posts in NEPA as per details below –

Sl No.	Name & Particulars of Post	Number of vacancies	Pay Level	The eligibility criteria (E.Q., Experience, etc)
1.	Asstt. Director (Information & Technology) General Central Service Group- "A" Gazetted, Non-Ministerial	1	Level - 10	Annexure - 1
2.	Deputy Assistant Director (Outdoor) General Central Service Group- "B" Gazetted, Non-Ministerial	1	Level - 7	Annexure – 2



07/01/22

2. It is requested that the above posts may kindly be circulated among all Departments / Institutions / Offices / Branches / Battalions under your charge and also requested to host on your website. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

3. The nominations of eligible officers along with, (a) their bio-data in the prescribed proforma (**Annexure - 3**) duly attested / counter signed, (b) **Attested copies of APAR / ACR** for the last five years (2016-17, 2017-18, 2018-19, 2019-20 and 2020-21), (c) details of major and minor penalties, if any, for the last 10 years and (d) Certificate(s) of Integrity, Vigilance and Cadre Clearance as mentioned in bio-data proforma may please be forwarded to this Academy **through proper channel** at the earliest and in any case not later than 60 days from the date of issue of this letter.

4. Incomplete application in any respect or those not accompanied by the documents / information mentioned in para 3 above **will not be considered**. The cadre controlling authorities may ascertain that the particulars sent by the officers are correct as per the service records. While forwarding the nominations for the above posts, it may kindly be ensured that the nominated officers **should not be in the pay scale higher than the pay scale of the deputation post** mentioned against each. However, selected personnel may elect to draw either the pay in the scale of pay of deputation post or his basic pay in the parent cadre as per rule.

Encl: Annexure 1 to 3.



Yours faithfully,

S. Gogoi
11/6/22

(Dr S Gogoi)
CMO / HOO

Annexure – 1

1. Name of the Post : Assistant Director (Information Technology)

2. Eligibility Criteria :

Officers of the Central Government or State Governments or Union Territory administrations or recognized research institutions or Universities or public sector undertakings or semi-governments or statutory or autonomous organizations;

(A) (i) Holding analogous posts on regular basis in the parent cadre or Department; or

(ii) with two years' service in the grade rendered after appointment thereto on regular basis in posts in Level 8 of the Pay Matrix Level-8 or equivalent in the parent cadre or department; or

(iii) with three years' service in the grade rendered after appointment thereto on regular basis in posts in level 7 of the Pay Matrix or equivalent in the parent cadre or department; and

(B) Possessing the educational and other qualifications as follows: –

Essential

(i) Master's degree in Computer Applications or Master of Science (Computer Science or Information & Technology) from a recognized university or Institute; or

(ii) Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology from a recognized University or Institute; and

(iii) Three years post qualification experience in Electronic Data Processing work including experience in actual Programming or Information System in a Government Office or Public Sector Undertaking or Autonomous Body or Statutory Body or in a recognized Institution.

3. Method of recruitment : By deputation (ISTC).

4. Age limit : The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.

5. Deputation period : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government or State Government or Union Territory shall ordinarily not exceed three years, which may be extended as per rules.



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21/6/22

6. Pay & Allowances : (i) Special Duty Allowance @ 10%.
(ii) Training Allowance @ 24%
(iii) Transport Allowance as per slab.
(iv) Other allowances as admissible.
7. Facilities : Rent free accommodation, Medical assistance,
Educational assistance, For welfare - CPC,
Cooperative Store, Wet Canteen, Dairy, Library
besides facilities of Swimming Pool, Gym, Sports etc.
8. Nature of Duties :

Take classes in various training courses run by this Academy. Assist the Deputy Director (Indoor) in executing all the training programmes pertaining to basic training and other in-service training courses related to computer subjects conducted by the Academy like CIPA/CCTNS/Cyber Crime etc. and other administrative work assigned by the authority.

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21/6/22



1. Name of the Post : Deputy Director (Outdoor)

2. Eligibility Criteria :

I. Deputation (Including short-term contract) -

Officers of the Central Government or State Governments or Union territories or recognized research institutions or Universities or public sector undertakings or semi-government or statutory or autonomous organizations;

(A)(i) Holding analogous posts on regular basis in the parent cadre or Department; or

(ii) with five years' service in the grade rendered after appointment thereto on regular basis in the pre-revised pay band-2, Rs. 9300-34800 with grade pay of Rs. 4200, revised Pay Matrix Level -6 or equivalent in the parent cadre or department;

(B) having three years' experience in teaching outdoor subjects such as physical training, firing, horse riding etc. and conducting or organizing training schedules or programmes etc.;

(C) has undergone in-service course(s) individually or collectively for six months in one or more training programmes in a recognized training institution namely, physically training drill, weapons and tactics, map reading, counter insurgency and jungle warfare, commando course, platoon weapons course, course on Un Armed Combat (UAC), area weapons course, pre-induction course on National Security Guard or police commando course of National Security Guard.

II. Deputation/Re-employment (for ex-servicemen) -

The Armed Forces Personnel up to the level of Junior Commissioned Officers who are due to retire or who are to be transferred to reserve within a period of one year, shall be eligible to be appointed on deputation and thereafter on selection, they may be continued on re-employment terms;

Provided that in case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made, their appointment will be on re-employment basis.

3. Method of recruitment : **By Deputation (ISTC) or Re-employment of Armed Forces personnel.**

4. Age limit : The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.

5. Deputation period : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government or State Government or Union Territory shall ordinarily not exceed three years, which is extendable as per rules.



6. Pay & Allowances : (i) Special Duty Allowance @ 10%.
(ii) Training Allowance @ 24%.
(iii) Transport Allowance as per slab.
(iv) Other allowances as admissible.
7. Facilities : Rent free accommodation, Medical assistance,
Educational assistance, For welfare - CPC,
Cooperative Store, Wet Canteen, Dairy, Library
besides facilities of Swimming Pool, Gym, Sports etc.
8. Nature of Duties :

The duties and responsibilities of the post is to take classes on outdoor subjects like physical training, drill, weapon training, etc. for the trainees of Basic Course as well as short-term in-service courses and assist the seniors to execute all the training programmes undertaken by the Academy and to discharge other administrative works assigned by the authority from time to time.

Signature
21/6/22



BIO-DATA/CURRICULUM VITAE PROFORMA

(For the post of _____)

1. Name of the Candidate :
(In block Letters)
2. Date of Birth :
(In Christian era)
3. Date of retirement under :
Central / State Govt./UT Rules.
4. Educational Qualifications :
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

	Qualification / Experience Required	Qualifications / Experience Possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.
7. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office / Institution	Post held	From	To	Level in the pay matrix (Indicate & basic pay)	Nature of duties



Signature
4/6/22

8. Nature of present employment, i.e., Ad-hoc or temporary or Quasi-Permanent or permanent :
9. In case the present employment is held on deputation / contract basis, please state –
- (a) The date of initial appointment :
- (b) Period of appointment on deputation/ Contract :
- (c) Name of the parent office/ Organisation to which you belong:
10. Additional details about present employment :
Please indicate whether working under (indicate the name of your employer against relevant column)
- (a) Central Govt. :
- (b) State Govt. :
- (c) Others :
11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Total Emoluments per month now drawn :
14. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular / Advertisement
(Note: Enclose a separate sheet, if the space is insufficient)
15. Please state whether you are applying for Transfer on Deputation / Transfer
16. Whether belongs to SC / ST :



Signature
11/6/22

17. Remarks

(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards / scholarship / Official Appreciation (iii) Affiliation with the professional bodies / Institutions / societies and (iv) any other information:

(Note: Enclose a separate sheet, if the space is insufficient)

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Biodata / Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Signature of the Candidate

Station :

Contact Address _____

Date:

Mobile No. _____

Email ID _____

Certificate to be given by Employer / Cadre Controlling Authority of the Applicant

1. Certified that particulars furnished by Shri / Smt. / Kum. _____ have been verified from his / her record and found correct. He / She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he / she will be relieved immediately.
2. No vigilance or disciplinary case is either pending or contemplated against Shri / Smt. / Kum. _____
3. His / her integrity is certified.
4. No major / minor penalty has been imposed on him / her during the last 10 years OR a list of major/ minor penalties imposed on him / her during the last 10 years as per records is enclosed.
5. Attested copies of APAR / ACR for the last five years (2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 are enclosed.



Signature of Employer / Cadre Controlling Authority

Office Seal

Handwritten signature and date: 11/6/22