



North Eastern Police Academy/ उत्तर पूर्वीय पुलिस अकादमी
Govt. of India / भारत सरकार
Ministry of Home Affairs / गृह मंत्रालय
Umsaw /उमसाव /Meghalaya / मेघालय - 793123
Tele-Fax-0364-2572028 Email. nepa-meg@gov.in

Advertisement No. NEPA/Estt/Ads-Proposal/2016/ 11722

Dated, Umsaw the 25 September, 2019

ADVERTISEMENT

1. Applications are invited from eligible candidates for filling up the following Group 'B' Non-Gazetted, Non-Ministerial, 'C' Non-Gazetted, Non-Ministerial & 'MTS' posts by Direct Recruitment in North Eastern Police Academy, Umsaw, Ri-Bhoi District as per eligibility conditions mentioned below: -

SN	Name of post(s)	No. of post(s)	Classification of post(s)	Pay Matrix Level	Educational qualification & experience	Age Limit (as on 02/12/2019)	Job description and duties
01.	Computer Programmer	01-UR	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial	Level-7 (₹44,900/- -- ₹1,42,400/-)	(i) Master's Degree in Computer Application or Information Technology or Computer Science of a recognized University or Institute; or (ii) Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology or Computer Science and Engineering or Information Technology from a recognized University or Institute	Not Exceeding 30 years as on 02/12/2019	To take computer classes for the trainees of Basic Course as well as in-service courses conducted by the Academy. He will assist the Assistant Director (IT) in executing the training programmes pertaining to basic training as well as other in-service courses and any other works assigned by the authority from time to time. He will be responsible for proper maintenance / upgradation of the Computer Laboratories as well as entire office



02.	Cook	01-UR	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial	Level-1 (₹5,200/- – ₹20,200/-)	<p>(a) <u>Educational & Other qualification:</u> (i) Matriculation or equivalent from a recognized Board or Institution.</p> <p>(b) <u>Other qualification:</u> (i) Knowledge of preparation of dishes in kitchen of various messes with minimum two years' experience in any catering establishment; and (ii) Must have qualified in trade test</p>	Between 18 to 25 years as on 02/12/2019	To prepare food in different trainee messes / guest house, etc. of the Academy
03.	Canteen Attendant	01-OBC	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial	Level-1 (₹5,200/- – ₹20,200/-)	<p>(a) <u>Educational & Other qualification:</u> (i) Matriculation or equivalent from a recognized Board or Institution (ii) Must have qualified in trade test</p>	Between 18 to 25 years as on 02/12/2019	To prepare and distribute tea/coffee/snacks etc. as per order. Washing the utensils and to assist the Halwai in the Departmental canteen and any other related works as per orders
04.	Mali (MTS)	01-SC	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial	Level-1 (₹5,200/- – ₹20,200/-)	<p>(a) <u>Educational & Other qualification:</u> (i) Matriculation or equivalent from a recognized Board or Institution (ii) Must have qualified in trade test</p>	Between 18 to 25 years as on 02/12/2019	To work as a gardener in NEPA campus.



General Information:

2. For the post of Computer Programmer: -

- (a) Written tests will be conducted on 02nd December, 2019 from 0900 hrs. Candidates are required to report to this Academy at 0800 hrs. along with duly filled application form, copies of required certificates (educational qualification, age, caste, experience, etc) along with the original. No advance application is required / entertained.

3. For the posts of Cook, Canteen Attendant & Mali: -

- (a) Trade test will be conducted for the following posts: -

(i) Cook: Candidates will be tested on their skills in preparation of various types of food, dishes, etc on 02nd December, 2019

(ii) Canteen Attendant: Candidates will be tested on their skills in preparation & distribution of tea/coffee/snacks as well as washing the utensils in the Departmental canteen on 02nd December, 2019

(iii) Mali (MTS): Candidates will be tested the practical knowledge of plantation, gardening or gardening operation on 02nd December, 2019.

- (b) Candidates are required to report to this Academy on 02nd December, 2019 at 0800 hrs. along with duly filled application form, copies of required certificates (educational qualification, age, caste, experience, etc) along with the original. No advance application is required / entertained.

4. The recruitment process can be cancelled / postponed / suspended / terminated without assigning any reason at any stage.

5. NO TA/DA is admissible.

6. In case of any dispute, the decision of the Director, NEPA will be final & binding.

7. The posts will be governed by New Pension Scheme (NPS).

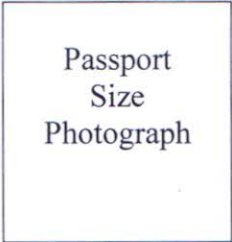


18/12/2019
(Bipin Kumar)
Addl. Director, NEPA

APPLICATION FORM

To

The Director
North Eastern Police Academy
Umsaw, Umiam
Distt – Ri-Bhoi, Meghalaya
Pin – 793123



Sub: - Application for the Post of _____

1. Name _____

2. Father's Name _____

3. Nationality _____ 4. Gender _____ (Male / Female)

5. D. O. B. _____
(Attach Copy of Matriculation Certificate)

6. Permanent Address _____

(Attach Copy of address proof)

7. Caste (Attach Copy of Prescribed Certificate) _____

8. Educational Qualification (Attach Copy of Certificate) _____

9. Other Qualification and experience, if any (Attach Copies of relevant certificates)

Date:

Signature of the Candidate